

**IEEE Communications Society**  
**Communications Switching and Routing Technical Committee**  
**Meeting Minutes held during ICC 2004, Paris, France**  
**Monday 21 June 2004 11:00am - 12:30pm**

Chair: Heiner Stuetzgen

The TCCSR bi-annual meeting was held during ICC 2004 on Monday 21 June 2004 in Queen Suite #5244, New York Hotel, Paris Disneyland, France. The meeting started at 11:10am and chaired by the current TC Chair, Dr. Heiner Stuetzgen.

1. Chair welcomed the members and then all attendees introduced themselves to the meeting. List of TC members presented in the meeting is attached at the end of minutes. 17 people attended this meeting.
2. The agenda for the meeting was tabled and approved as proposed by the Chair.
3. The minutes from the last meeting held during Globecom 2003 in San Francisco, USA, were tabled and approved with no changes.
4. **Reports from other ComSoc board:** The Chair presented a brief report from M&C board meeting held on Sunday 20 June. The chair reported that currently a limited or full registration is required for all accepted papers in major conferences. Student authors should also register as limited or full for conferences. There is a new motion from M&C that there shouldn't be more than one registration per person for conferences but this is not approved yet. Rich Thompson commented that we should encourage young people (students) to attend the conference. Also reported from M&C that more involvement from ComSoc staff should be promoted rather than staff from local organizer of conferences.
5. **Conference reports:**
  - a. Globecom 2004: Naoaki Ymanaka and G. S. Kuo from TC are involved with this conference. G.S. reported that 284 papers were submitted to the Symposium on Global Internet and Next Generation Network. 3 reviewers examined each paper and 88 papers were selected to shape 11 sessions. G.S. still needs chairs for some sessions and he asked anyone interested to contact him. Naoaki reported that also for the Optical Communication Networks and Systems each paper reviewed by three reviewers plus one TPC review per paper. The maximum number of reviewers per paper was 10 with average of around 4 reviewers per paper. Total number of papers submitted to GC2004 is 2094, with optical symposium 152 papers. 58 papers were selected finally to shape 7 sessions. The final number of papers for GC2004 will be around 792. (Note: The final TPC meeting for GC2004 will be held on Wednesday 23 June from 8:00am to 4:00pm)
  - b. ICC2005: Heiner presented that he and Abbas Jamalipour proposed one symposium on Next Generation Networks for Universal Services, which has been then merged with two other proposals. This symposium has currently two more

- co-chairs. Heiner requested that interested members for TPC send an email to him or to Abbas. Hussein Mouftah and Mounir Hamdi also co-chairs of another symposium, Optical Networking.
- c. Globecom2005: There is no representative from TC for GC2005 yet. Abbas Jamalipour reported that Steve Watkins from Missouri University is the TPC Chair. There is no first meeting for GC2005 at this time and there was no communication with TCs on how to organize symposiums for the GC2005. Heiner commented that there should be some agreement from GICC on what symposiums are about, themes with expected large number of papers or important and emerging topics. He also commented that consistency in themes and in the criteria used to set up symposia is important to attract submissions..
  - d. ICC2006: Abbas Jamalipour will attend the first ICC2006 TPC meeting to be held on Tuesday 22 June as the TC representative. If anyone interested in proposing symposium, please send email to Abbas, Heiner and Wojtek.  
(Report from ICC2006 TPC meeting by Abbas: Abbas attended the meeting. It seems that the organizing committee has a good plan for sessions and symposiums. They have not set the names for symposiums yet and asked TC representatives to send their proposal to the TPC Chair, Mehmet Ulema, Manhattan College. All TC representatives were presented in the meeting.. ICC2006 has a proposal to add poster sessions to the conference, after 5pm sessions, that attract an additional 10% papers to the conference. There was many discussion on how to handle this issue, how to register students, etc. and the TPC Chair asked everyone to send comments to him for a better conference.)
  - e. HPSR2004: Hussein Mouftah and Larry Xue, conference chairs, presented a interim report. Attendance was between 70 and 80 people. The conference was in May in Phoenix, AZ. The final report is not ready yet but the budget was fine.
  - f. HPSR2005: Mounir Hamdi will Chair the conference together with Abbas Jamalipour, Nirwan Ansari and Wojciech Kabacinski as TPC co-chairs. An updated CFP was tabled. Interested people to join TPC committee please contact Mounir directly *hamdi@cs.ust.hk*. The workshop will be right before the ICC2005 in Seoul to make the travels from other countries easier.
  - g. HPSR2006: The Chair presented that there is one proposal from Wojciech Kabacinski to have the workshop in Poznan, Poland. Bijan Jabbari previously proposed to have it in Paris and the Chair asked for a complete proposal, but it never came back. Wojciech is proposing to have the workshop right after ICC2006 in Istanbul. Rich Thompson supported Poznan proposal. There was a positive feeling about the Poznan proposal, but the chair will discuss with Wojciech and Bijan, to see whether there is room for collaboration and compromise. Final decision needs to be made latest at Globecom 04.
  - h. IPOM 2004: G.S. Kuo is the Chair for the conference and it will be held 11-13 October 2004 in Beijing. Paper and tutorial submission deadline is 31 July. A special issue for the Communications Magazine is considered for the conference. G.S. reported that a good negotiation has been done with the hotel.
6. **TC Web page:** The Chair reported that Wojciech Kabacinski updated the TC web and asked members to check it and report and information about editorship etc to

Wojciech. The new draft for the TC scope was tabled. It was asked to report any comments to the TC officers by July 10<sup>th</sup>, 2004, otherwise it will be fixed and uploaded to the TC web page.

7. **Magazine activities:** Heiner had one FT issue for the ComMag on IPv6, which has received 42 papers. G.S. Kuo also organizing another FT in ComMag from selected papers of HPSR2003 (5 papers) and this has been finalized. Heiner has also one CFP for the J-SAC. To improve TC CSR's contribution in other magazine, e.g. Network Magazine the chair will propose a TC CSR member as editor for NW Magazine, Arun Sen and Larry Xue were interested. They are requested to send CV and Pubs list to Heiner.
8. **Collaborations with other TCs:** There was discussion on ComSoc sponsorship and co-sponsorship among TC members. Please send your comments and reports about collaboration with other ComSoc TCs to the TC mailing list.
9. **Any Other Business:** Algirdas Pakstas asked people to submit papers to SOFTCOM. During discussion on HPSR, Hussein Mouftah asked that if there is any conference committee or chair in this TC. He said that other TCs have a conference chair. The Chair answered that although there is no conference chair officially; Bijan Jabbari was doing this for HPSR in the past. Hussein asked for a motion which was approved as "This TC appoints a conference/workshop chair." Hussein, Larry and Heiner will discuss with Bijan how to organize responsibility for HPSR in the future. (Note: after the meeting Andrzej Jajszczyk agreed to join this ad-hoc committee.) They will report the outcome to TC during Globecom 2004 meeting. The a TC CSR workshop chair can be elected at Globecom 2004.
10. **Additional info on TC budget – provided by Heiner after the meeting**  
During the TAC meeting on the next day it was communicated that every TC has a certain budget to sponsor its activities. Based on this info Heiner proposes to use some of this budget to sponsor a "Best Paper and a "Best Student Paper" award for HPSR. The HPSR chair can ask ComSoc Staff (Carole Swaim) to provide nice Plaques for the award and a check of 300\$ each can be awarded. If there is no violent disagreement with this proposal by "hate emails", I propose Mounir to add the info "a best paper award will be awarded" to the CFP. Details about number and amount of award can be discussed at GC 04.
11. Meeting adjourned at 12:35 pm.

**List of attendees:**

Heiner Stuetgen (TCCSR Chair)  
Abbas Jamalipour (TCCSR Secretary)  
Algirdas Pakstas, London Metropolitan University  
Rich Thompson, University of Pittsburgh  
Larry Xue, Arizona State University

Arun Sen, Arizona State University  
Hussein Mouftah, University of Ottawa  
Mark Karol, Avaya  
G.S. Kuo, National Chengchi University  
Mounir Hamdi, Hong Kong University of Sciences and Technology  
Brehim Bensaon, Hong Kong University of Sciences and Technology  
Danny Tsang, Hong Kong University of Sciences and Technology  
Nirwan Ansari, NJIT  
Naoaki Yamanaka, Keio University  
Pascal Lorenz, University of Haute Alsace  
Changchueng Huang, Carleton University  
Maode Ma, Nanyang Technological University

*Minutes are prepared by Abbas Jamalipour, TCCSR Secretary.*